

LETTER OF INTENT
2010 New Haven Direct Services Grants Program

Direct Services Grant Collaboration Grant

I. Applicant Organization: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Contact: _____

Title: _____

Phone: (____) _____ Ext: _____ Fax: (____) _____

Email: _____ Web site: www. _____

Executive Director: _____

IA. Fiscal Agent (if applicable): _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Contact: _____

Title: _____

Phone: (____) _____ Ext: _____ Fax: (____) _____

Email: _____ Web site: www. _____

Executive Director: _____

IB. Include a letter from your fiscal agent indicating its acceptance of fiduciary responsibility and a copy of its current IRS Determination Letter.

IC. Include a separate page that provides the name, address, and contact information for each organization that will collaborate on the proposed project.

2. Name of proposed program or service: _____

3. Is this a new program? Yes No

4. Please provide two to three sentences outlining how the funds will be used: _____

5. Anticipated amount of request ranging from \$2,000 to \$10,000* or \$10,001 to \$25,000 for a Direct Services Grant, or \$75,000 for the Collaboration Grant: \$ _____

**Restricted to organizations with a total budget of no more than \$250,000.*

6. The proposed program or service will serve (check all that apply):

- Children in low-income families and families who have low or negative net worth.
- Children in low-income families facing additional barriers due to family structure, low literacy, limited English proficiency, or criminal records.
- Children in families living in communities of concentrated poverty.
- Children in families at high risk of disruption due to stressors such as housing, economic crisis, poor health, violence, or mental health issues.
- Children in families disrupted by the removal of the child, parent, or caretaker by the system.

7. Did your organization submit a Letter of Intent to the New Haven Direct Services Grants Program in 2009?

- Yes No

Before mailing, make sure the following is included (check off):

- Copy of IRS 501(c)(3) Determination Letter for your organization or your fiscal agent (active through the dates of the grant year).

PLEASE DO NOT SUBMIT VIDEOTAPES, THREE-RING BINDERS, OR ORIGINAL PHOTOGRAPHS/ARTWORK WITH LOI OR PROPOSAL.

Letters of Intent for Direct Services Grants are due **no later than 5 p.m., Friday, January 22, 2010**, at the Annie E. Casey Foundation, 127 Church Street, New Haven, Connecticut. Letters of Intent for the Collaboration Grant are due **no later than 5 p.m., Friday, January 29, 2010**, to the same address. **There are no exceptions.**

For additional copies of this application, please contact Roslyn Williams at 203.401.6964 or visit the Casey Family Services Web site: www.caseyfamilyservices.org. An electronic and editable version of the Letter of Intent is available online.